

# FOLIO Guidelines for authors

Forward submissions or queries to the editor of Folio:

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We welcome:

Articles from teachers, publishers, teacher educators, trainee teachers, researchers, materials writers, students of materials development, applied linguistics/TESOL and language education, policy makers and administrators.

Articles on any aspect of materials development for language learning such as:

- L2 materials evaluation
- L2 materials design
- L2 coursebook writing and publishing
- Research on materials in use
- Up-to-date snapshots of materials in use in international contexts. *We welcome up-to-date research, reports and snapshots (500 - 2000 words) describing materials used in your own teaching context.*
- Materials samples
- Book reviews
- Interviews with materials writers

**Books for review** can be sent to the editor

## Word counts for submissions

- Research articles - circa 3000 - 4000 words (on occasion longer articles can be accepted).
- Snapshots of materials in use in international contexts (500 – 2000 words)
- Materials samples (500 – 2000 words)
- Book reviews (circa 2000 words)
- Interviews with materials writers (500 – 2000 words)

## Formatting

Please provide

- A title and subtitle (if applicable)
- Author/s name/s
- Section headings and sub-headings (if applicable)
- Full bibliographic references (see below)
- Appendices (if applicable)
- A brief biodata (5-6 lines) and email address for inclusion at the end of the article.

### *Italics*

Italics are used for titles of published works and may be used for emphasis in quotations.

### **Bold**

Bold is used for emphasis and to mark headings.

### Underlining

Underlining may occasionally be required, e.g. to mark individual words in sample sentences.

### **Other**

No double spaces after punctuation.

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### **Punctuation**

Full points *e.g. i.e.*

Where the final letter of the abbreviation is the final letter of the word, no full point: *Mrs Ltd* vs

### **Quotation marks**

Use single quotes '...'. For quotes within quotes, use "...".

### **References**

Samples:

Breshears, S. (2019). The precarious work of English language teaching in Canada. *TESL Canada Journal*, 36(2), 26-47. <https://doi.org/10.18806/tesl.v36i2.1312>

Burrows, C. (2007). The effect of limited-term contracts on teaching standards at tertiary-level education in Japan. *OnCUE Journal*, 1(1), 64-73. Available at: <https://jaltcue.org/files/OnCUE/OCJ1-1/articles/2007OCJ1-1-Burrows-p64-p73.pdf> (Accessed 17 July 2024).

Donovan, P. (1998). Piloting: A publisher's view. In B. Tomlinson (Ed.), *Materials development in language teaching* (1<sup>st</sup> edn) (pp. 149-189). Cambridge: Cambridge University Press.

Hutchinson, T., & Torres, E. (1994). The textbook as agent of change. *ELT Journal*, 48(4), 315-327.

LaScotte, D. K., Mathieu, C. S., & David, S. S. (Eds.). (2022). *New perspectives on material mediation in language learner pedagogy*. New York: Springer.

TESOL. (2008). *Position statement on the status of, and professional equity for, the field of teaching English to speakers of other languages*. TESOL International Association. Available at: <http://www.tesol.org/docs/pdf/11222.pdf?sfvrsn=2> (Accessed 18 July 2024)

Tomlinson, B. (Ed.). (2003). *Developing materials for language teaching* (1<sup>st</sup> edn). London: Continuum.

Tomlinson, B. (2013). Innovation in materials development. In K. Hyland & L. L. C. Wong (Eds.), *Innovation and change in English language education* (pp. 203-217). Abingdon: Routledge.

Wenger, E., McDermott, R. & Snyder, W. M. (2002). *Cultivating communities of practice*. Boston: Harvard Business Press.

### **File format**

Microsoft Word (.doc or .docx)

### **Pictures**

Send within the document as Screenshot, JPEG, PNG etc.